



**Instructional Topics in Educational Measurement (ITEMS)  
– Instructional Design Support –**



<https://ncme.elevate.commpartners.com>

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As part of its effort to develop digitally-delivered training modules for professionals in educational measurement, the ITEMS team within NCME recently appointed a lead instructional designer who collaborates with national and international colleagues on the development and delivery of content through *Articulate 360* and the *Elevate* learning management system (LMS). To support the work of this person in particular aspects of work we seek individuals who are willing to donate their time to provide instructional design support, which require less time involvement than the lead designer position and can be for shorter negotiable time frames (minimally six months).

Key responsibilities for the instructional design support appointment include:

- Collaborate with the ITEMS editor, the lead instructional designer, and content developers to develop selected aspects of modules (e.g., quiz questions, performance tasks, online resources)
- Review, edit, and integrate instructional resources provided by content developers for characteristics like completeness, appropriateness, and instructional flow within the module

Key skill sets for this position include:

- Experience or a genuine interest in using modern course development software like Articulate 360
- Strong oral communication skills to facilitate interactions with the ITEMS editor, content developers, and consulting partners
- Passion for designing visually appealing, didactically coherent, and intellectually engaging content in the area of educational measurement
- Willingness to work in an environment with frequently evolving design constraints that combines artistic and scientific elements
- At least some formal training in educational measurement foundations

Like other positions within NCME, this position is on a voluntary basis as a service to the NCME and the broader educational measurement community. The position will be formally recognized in various online outlets and at the NCME breakfast meeting but there is no financial remuneration at the moment.

Interested candidates should submit the following documents to the current ITEMS editor, André A. Rupp (e-mail: [arupp@ets.org](mailto:arupp@ets.org), phone: 609-252-8545):

- two-page CV (at most) focusing on training and experiences in educational measurement and instructional design
- one-page cover letter that summarizes relevant qualifications and interests
- link to a digital set of instructional materials (e.g., module, course) of representative design work

For further information on our digital modules and the overall vision for the project please visit the ITEMS educational portal at <https://ncme.elevate.commpartners.com>

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